



INTERNSHIP INFORMATION

WCVB-TV recognizes that a good internship program can add practical experience to the education a student gains in college or graduate school. Therefore, the Station has established an Internship Program in which students may work one semester and earn academic credit. Interns will be closely supervised and critiqued in order to maximize the learning experience.

WCVB-TV INTERNSHIP APPLICATION

Please mail, fax or e-mail the completed and signed application along with any appropriate paperwork to:

WCVB-TV Internship Program
5 TV Place
Needham, MA 02494
Attention: Linda Walsh

Fax No. (781) 449-6682
e-mail address: lwalsh@hearst.com

PERSONAL INFORMATION (Please type):

Name: _____

College/University: _____

Circle One: Graduate Student Senior Junior Sophomore

Major: _____

Graduation Date: _____

Overall GPA: _____

Campus Address: _____

Campus Phone:(_____) _____

Home Address: _____

Home Phone:(_____) _____



INTERNSHIP AREAS

Internship opportunities are available in the following areas, hours may vary depending on the assignment and student schedule:

- | | | | | | |
|-------------------------|--------------------------|-------------------|--------------------------|------------------|--------------------------|
| Assignment Desk | <input type="checkbox"/> | Chronicle | <input type="checkbox"/> | Human Resources | <input type="checkbox"/> |
| Eye-Opener News | <input type="checkbox"/> | City Line | <input type="checkbox"/> | Medical Report | <input type="checkbox"/> |
| Midday News | <input type="checkbox"/> | Consumer Report | <input type="checkbox"/> | Public Relations | <input type="checkbox"/> |
| 11 PM News | <input type="checkbox"/> | Technical/Eng. | <input type="checkbox"/> | Sales Marketing | <input type="checkbox"/> |
| Weekend Assignment Desk | <input type="checkbox"/> | Graphic Design | <input type="checkbox"/> | Sales/Promotion | <input type="checkbox"/> |
| Weekend News | <input type="checkbox"/> | Creative Services | <input type="checkbox"/> | Sales/Research | <input type="checkbox"/> |
| | | | | Accounting | <input type="checkbox"/> |

Semester Internship Desired: Fall Spring Summer
Application Deadline: **August 15** **December 15** **February 15**

Days available to work: Mon. Tues. Wed. Thurs. Fri. Sat. Sun. (Minimum of 8 hours per week in the newsroom and 16 hours in other areas)

Beginning Date: _____ Ending Date: _____

Academic Advisor: _____ Telephone: (_____) _____



EDUCATIONAL BACKGROUND

List all related courses completed to date, and letter grades from each:

COURSE	GRADE	COURSE	GRADE
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

EXTRACURRICULAR ACTIVITIES

(Include any offices held, and awards or scholarships won)

- 1.
- 2.
- 3.
- 4.
- 5.

APPLICANT'S PROFILE

Briefly state your main objectives for participating in a WCVB-TV internship.

What are your strongest areas of interest?



EMPLOYMENT RECORD

(Starting with the most recent position held, work backwards including full and part-time positions. Also, list any other internships that you may have done.) **THIS SECTION MAY BE REPLACED BY A RESUME IF AVAILABLE.**

Employer's Name and Address	Position Title and Duties	Dates of Employment
1.		
2.		
3.		
4.		

Additional training or skill

Applicant's Signature

Date

WCVB-TV is an Equal Opportunity Employer



VERIFICATION OF ACADEMIC CREDIT

This verifies that the student listed below qualifies to participate in the WCVB-TV Internship Program and will be eligible for course credits upon successfully completing the internship:

STUDENT'S NAME: _____

COLLEGE/UNIVERSITY: _____

SCHOOL STATUS: GRADUATE STUDENT ____ SENIOR ____ JUNIOR ____ SOPHOMORE ____

NUMBER OF COURSE CREDITS GRANTED: _____

STUDENT ADVISOR: _____

Mailing Address: _____

Phone Number: (____) _____

Fax Number: (____) _____ E-Mail Address: _____

Does the school's liability insurance cover this student while he/she is performing field study for WCVB-TV in exchange for academic credit? Yes [] No []

Advisor's Signature

Date

THIS FORM MUST BE COMPLETED PRIOR TO START OF INTERNSHIP